



Minutes

Administration Committee

Board Room, 1900 Polaris Parkway, Suite 201, Columbus, Ohio 43240

Wednesday, June 14, 2023 – 1:00 p.m.

Present: Sergeant Brice Nihiser, *Chair*; Trooper Derek Malone, *Vice-Chair*; Retired Sergeant Michael Kasler; Lieutenant Christian Niemeyer; Trooper Cynthia Wilt

Absent: none

Others Present: Carl Roark, *Executive Director*; Michael Press, *General Counsel*; Anthony Bradshaw, *Operations Manager*; Brian Fike, *Finance Director*; Holly Carr, *Executive Assistant*; Renee Young, *Benefits Specialist*; Charmaine Carter, *System Accountant*; Major (ret.) Darryl Anderson, Captain Matthew Them, and Major (ret.) JP Allen, *Trustees*

Proceedings:

- At 1:00 p.m., Nihiser called the meeting to order, and the roll was called.
- **Motion: To approve the minutes of the April 19, 2023, meeting as presented, (motion by Kasler; second by Niemeyer; motion carried unanimously.)**
- Press presented the HPRS Code of Conduct & Ethics policy which is required to be evaluated biennially. No changes were recommended.
- **Motion: To recommend the board approve the HPRS Code of Conduct & Ethics Policy as presented with no changes, (motion by Nihiser; second by Wilt; motion carried unanimously.)**
- Press presented proposed amendments to Ohio Administrative Code 5505-7-10, which was up for five-year review.
- **Motion: To recommend the board approve the proposed amendments to Ohio Administrative Code 5505-7-10, (motion by Kasler; second by Wilt; motion carried unanimously.)**
- Roark presented a draft of proposed future changes by staff to the travel and expense policy using recommendations from the committee.
- Discussion ensued.
- Staff will continue with the next steps to pursue changes to present at the next committee meeting.
- Roark presented a memo regarding the HPRS child survivor benefit, including staff recommendations after researching the other pension system's policies.
- Discussion ensued.
- Staff will put together suggested changes and bring back to the committee for approval.
- At 1:23 p.m., Nihiser declared the meeting adjourned.

- The next committee meeting is scheduled for 1:00 p.m. on October 18, 2023, at 1900 Polaris Parkway, Suite 201, Columbus, Ohio 43240.

Minutes submitted by Holly Carr, Executive Assistant

Signature on File

October 18, 2023

Approved by Brice Nihiser, *Chair*

Date

To review any referenced documents, please contact Holly Carr, hcarr@ohprs.org.